

# Summer Meeting 2026

9 - 10 July Manchester

Manchester Central Convention Complex

Information for co-chairs



# The Summer Meeting (SM)

We are very pleased you are contributing to the SM – thank you.

Programme is clinically-grounded, with content relevant to whole respiratory team.

The programme includes:

- Mini short courses
- Symposia
- Abstract prize sessions
- Clinical Grand Round
- Guest lecture
- Physiology Quiz



# Delegates

As of 8 June, 563 delegates had registered for the conference

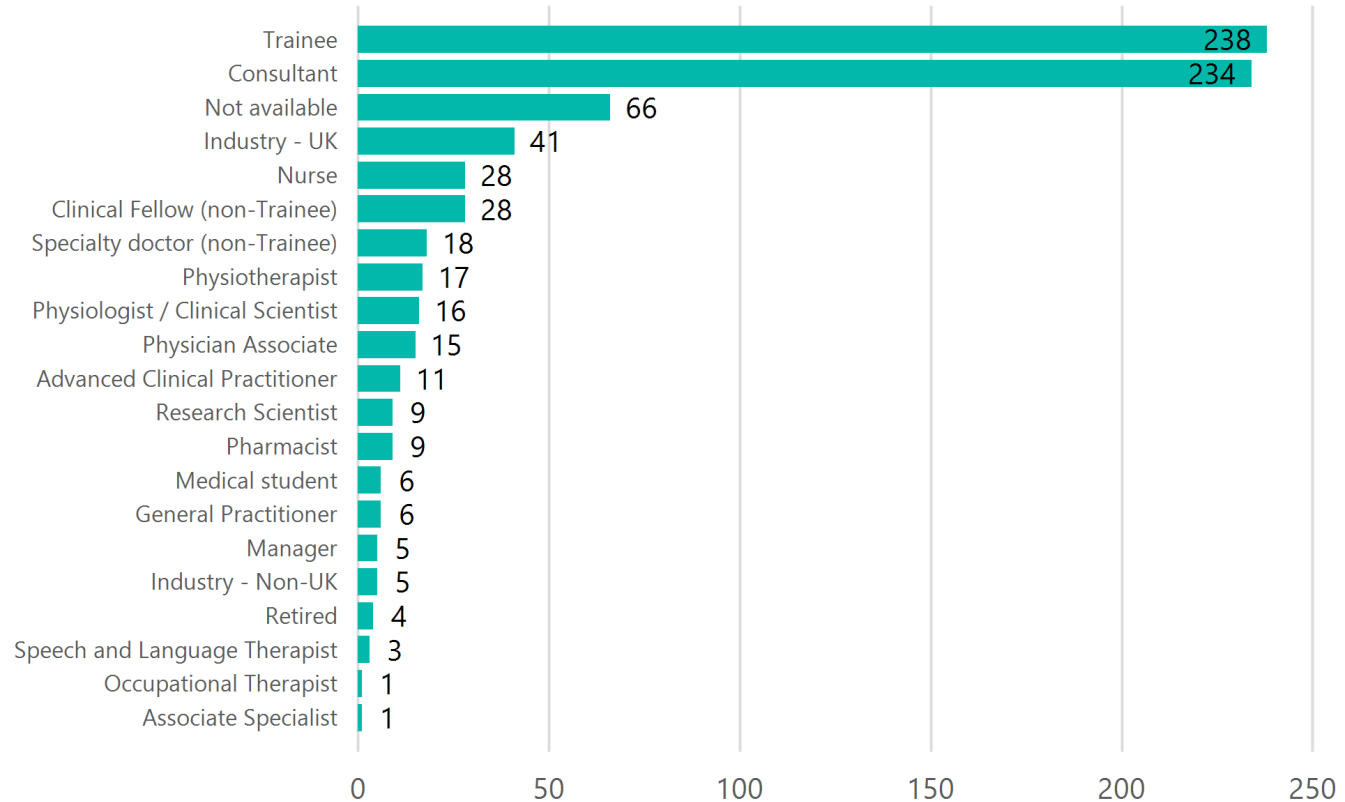
To give a sense of the profile of delegates, in 2025:

- **759 delegates attended over the 2 days**
- Professions included:
  - Consultants / Trainees
  - Nurses
  - Physios
  - Research fellows



# 2025 delegates

Delegates by Profession



# On the day

**When you arrive, please go to the Speakers' Desk where a BTS colleague will meet you.**

**We will have a Speakers' preview area where you can meet our technicians, who will explain how to use the tablet / app.**

**You can use the Speakers' Preview room to meet with your co-chair / speakers if needed.**

**Please remember to ask if you have any questions at all during the conference**

**We are all here to help 😊**



# What to expect

## Why do we have co-chairs?

Principle is, in general, pairing an experienced chair and someone who may be earlier in their career or with less chairing experience.

## Your role on the day

- Introduce self (you can introduce each other or yourselves; it's up to you).
- Welcome the audience to the session (to ensure they are at the presentation they expect).
- Provide any housekeeping information – we will provide this information to you on the day.
- Let the audience know how questions will be encouraged.
- Introduce speakers.
- Manage timings.
- Agree with your co-chair how to manage questions and lead the Q&A (**who will check the app and the room**).
- **Thank the speakers / audience at the end of the session.**



# Encouraging engagement

- We want to encourage interaction with speakers
- Delegates can ask questions in the following ways:
  - In person at the session
  - Via the app (details on the next slide)

**Sometimes a reminder during the Q&A (if there is time) is helpful to prompt some more engagement with questions**

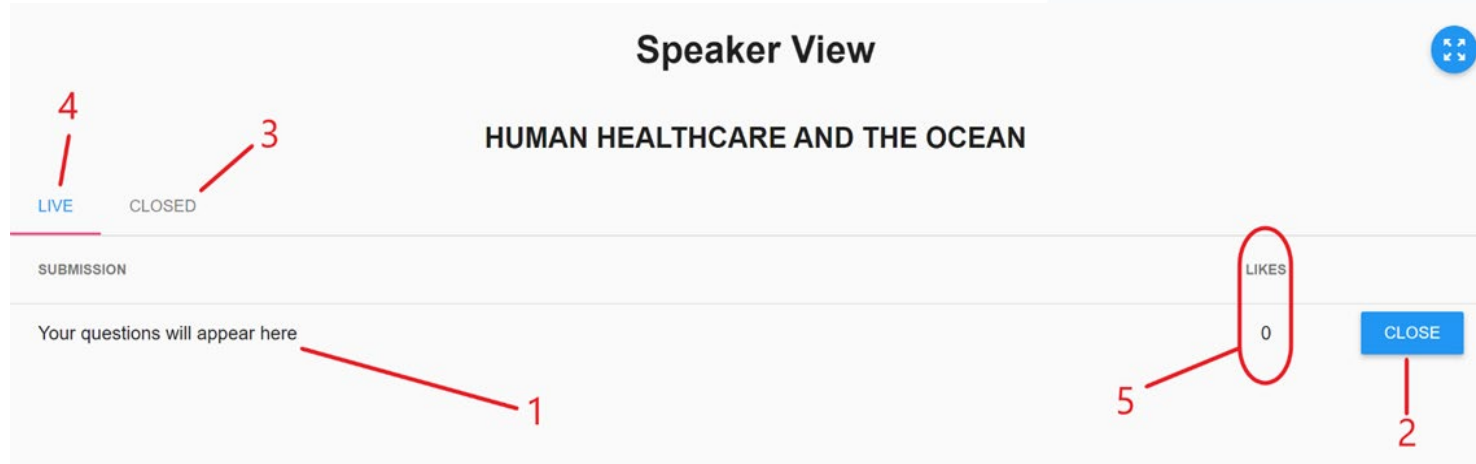


# Managing the Q&A via the app

- **The app allows delegates to post questions which will automatically be visible to everyone.**
- **A tablet will be available to you, which will allow you to manage the questions.**
- **The tablet will already be set up to display questions for your session.**
- **The tablet should say “Speaker View” at the top, and the name of the session underneath – please check this prior to starting the session**



# Sample screen



## Key:

**Label 1 – Shows where questions will appear**

**Label 2 – Option for you to close and hide a question**

**Label 3 – “Closed” tab shows all closed questions, and re-submit them if required**

**Label 4 – Shows all live questions**

**Label 5 – Shows how popular each question is with the audience**



**Thank you very much, and we look forward to welcoming you to Manchester.**

**If you have any questions, please contact  
Alex Mitchell ([alex.mitchell@brit-thoracic.org.uk](mailto:alex.mitchell@brit-thoracic.org.uk))**

