

### Guideline development group member

<b>Role</b>	Member of the Guideline Development Group (GDG) for the British guideline on severe asthma.
<b>Summary</b>	To work with the SIGN Team and members of the GDG to develop a guideline on severe asthma.  A commitment to evidence-based practice is essential.
<b>Responsibilities</b>	<ol style="list-style-type: none"> <li>1. Attend all Guideline Development meetings; approximately six times during the 18-month guideline development process (usually online )</li> <li>2. Contribute to discussion and decision making in GDG meetings</li> <li>3. Work with other members of the GDG and SIGN Executive to identify key issues, formulate clinical questions for review, review evidence summaries and draft recommendations</li> <li>4. Work with the GDG co-Chairs and SIGN Programme Manager on writing/editing the guideline</li> <li>5. Advise on responding to stakeholder comments on the draft guideline</li> <li>6. Be a source of clinical advice to the SIGN Team in the identification and review of the evidence.</li> <li>7. Work with the SIGN team as required between meetings to ensure the timely delivery of high-quality reviews of available evidence in accordance with SIGN methodology</li> <li>8. Work with the SIGN Programme Manager and GDG co-Chairs to ensure manageable workloads and to ensure deadlines are met</li> <li>9. Provide a Declaration of Interests in line with SIGN policy</li> </ol>
<b>Conditions</b>	Reasonable and necessary expenses will be met in accordance with the SIGN policies for those based in Scotland, and by BTS for those based in the rest of the UK.
<b>Knowledge</b>	<ol style="list-style-type: none"> <li>1. NHS structure and current service delivery</li> <li>2. Understanding of evidence-based medicine and commitment to guideline development</li> </ol>
<b>Skills</b>	<ol style="list-style-type: none"> <li>1. Good verbal and written communication skills</li> <li>2. Ability to effectively assimilate, analyse and debate complex information</li> </ol>

	<ol style="list-style-type: none"><li>3. Flexible attitude, ability and enthusiasm to work as a team member</li><li>4. Critical appraisal of research evidence</li></ol>
<b>Experience</b>	<ol style="list-style-type: none"><li>1. Healthcare professional from the NHS/member of voluntary organisation/clinical research position</li><li>2. Multi-professional collaboration</li><li>3. Developing evidence-based guidelines</li><li>4. Working on regional committees or working groups</li><li>5. Working with patient/carer representatives</li></ol>